

# HAMPSHIRE COUNTY COUNCIL

## Executive Decision Record

<b>Decision Maker:</b>	Executive Member for Environment and Transport
<b>Date:</b>	15 January 2019
<b>Title:</b>	Hampshire Concessionary Travel Scheme Contract
<b>Report From:</b>	Director of Economy, Transport and Environment

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### 1. The decision:

- 1.1. That the Executive Member for Environment and Transport gives authority to procure and spend up to the value of £1.5 million (for the maximum six year period), to be funded from the Concessionary Travel Scheme Budget and to enter into the necessary contractual arrangements (in consultation with the Head of Legal Services) to provide an Asset Management System/Host Operating Process System and a Customer Management System for the Hampshire Concessionary Travel Scheme (“the Scheme”), to commence on 1 October 2019 for an initial period of four years, with the option to extend for up to a further two years.
- 1.2. That the overall approach to procuring these services as set out in Section 4 of the report be agreed in principle and that the Director of Economy, Transport and Environment be given delegated authority to develop the detail in consultation with the Executive Member for Environment and Transport.

### 2. Reason for the decision:

- 2.1. The award of this contract will provide the County Council with the Asset Management System/Host Operating Processing System and a Customer Management System which it needs in order to continue providing the scheme and fulfil the statutory requirements for operating a Travel Concession Scheme. The concessions offered by the scheme, which support the transport needs of older and disabled people, help to support the County Council’s corporate objective of supporting people to live safe, healthy and independent lives.

### 3. Other options considered and rejected:

- 3.1. One option would be not to award a contract for the provision of an Asset Management System/Host Operating Processing System and a Customer Management System. This would result in the County Council not being able to provide the scheme and fulfil its statutory requirements for operating a Travel Concession Scheme

**4. Conflicts of interest:**

4.1. Conflicts of interest declared by the decision-maker:

4.2. Conflicts of interest declared by other Executive Members consulted:

**5. Dispensation granted by the Conduct Advisory Panel: none.**

**6. Reason(s) for the matter being dealt with if urgent: not applicable.**

**7. Statement from the Decision Maker:**

**Approved by:**

**Date:**

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**15 January 2019**

**Executive Member for Environment and Transport  
Councillor Rob Humby**